

# FULLERTON COLLEGE ORGANIZATIONAL STRUCTURE

Fullerton College boasts a robust and well-structured organizational framework designed to effectively serve its students, faculty, staff, and community. At the helm of this dynamic structure is the President, providing visionary leadership and strategic direction for the institution. Working closely with the President is the Executive Assistant, who offers invaluable administrative support and acts as a liaison between the President's Office and other departments.

The organizational structure encompasses several key areas, each led by dedicated professionals who play critical roles in fulfilling the college's mission. The Vice President of Instruction (p. ) leads the academic realm, focusing on curriculum development, instructional strategies, and educational initiatives. Collaborating with faculty and staff, this office ensures academic excellence and promotes innovative teaching and learning practices.

The Vice President of Student Services (p. ) takes charge of providing comprehensive support to students, overseeing areas such as admissions, enrollment, counseling, career services, and student activities. This office fosters an inclusive and engaging campus environment that supports student success, well-being, and personal growth.

The Vice President of Administrative Services (p. ) manages the college's administrative functions, including finance, budgeting, human resources, facilities, technology, and campus safety. This office ensures the effective utilization of resources, sound financial management, well-maintained infrastructure, and a safe campus environment for all.

Supporting the Vice Presidents are various departments and teams that contribute to the seamless functioning of the college. These include areas such as Office of Institutional Effectiveness (p. ), Office of Campus Communications (p. ), diversity, equity, and inclusion, special projects and initiatives, and board of trustees liaison.

Throughout the organizational structure, there are positions such as **deans**, **directors**, and **managers** who lead specific departments, schools, or programs. They bring their expertise and experience to guide and manage their respective areas, ensuring smooth operations and successful implementation of initiatives.

Together, this well-defined organizational structure at Fullerton College forms a cohesive and collaborative ecosystem. The President, Vice Presidents, and their teams work synergistically, driving innovation, promoting academic excellence, fostering student success, and strengthening ties with the community. With a commitment to diversity, equity, and inclusion, Fullerton College's organizational structure supports the college's mission to empower students and prepare them for a bright future.

The Office of the President at Fullerton College is the central pillar of leadership and vision within the institution. This office oversees the strategic direction, academic excellence, and overall operations of the college. With a strong commitment to student success, the president's office works diligently to create an inclusive and empowering environment for learners, faculty, and staff. Through effective decision-making, collaboration, and community engagement, the Office of the

President at Fullerton College drives innovation, fosters growth, and shapes the future of education within the college and its wider impact.

---

## President Dr. Cynthia Olivo

---

### Executive Assistant

Jean E. Foster

Phone: 714-732-5050

Email: jfoster@fullcoll.edu (nhamblet@fullcoll.edu)

### Administrative Assistant

Nitzya Hamblet

Phone: 714-732-5051

Email: nhamblet@fullcoll.edu

---

## ORGANIZATIONAL DIRECT REPORTS

---

Vice President of Administrative Services (p. )  
Henry Hua (Interim)

Vice President of Instruction (p. )  
Dr. José Ramón Nuñez

Vice President of Student Services (p. )  
Dr. Gilberto Contreras

Office of Campus Communications (p. )  
Lisa Berghouse McPheron

Office of Institutional Effectiveness (p. )  
Daniel Berumen

---

The Office of the Vice President of Administrative Services at Fullerton College is responsible for overseeing a broad range of administrative functions that support the college's operations and ensure efficient and effective delivery of services. This office manages areas such as finance, budgeting, human resources, facilities, technology, and campus safety. By providing strategic leadership and guidance, the Vice President of Administrative Services ensures the college's resources are optimally utilized, campus infrastructure is well-maintained, financial management is sound, and employees have the necessary support and resources to carry out their roles effectively. This office plays a critical role in promoting a productive and safe environment for students, faculty, and staff, while upholding the college's mission and goals.

---

## Vice President of Administrative Services Henry Hua (Interim)

---

### Executive Assistant II

Melisa McLellan

714-732-5075

mmclellan@fullcoll.edu

---

## ORGANIZATIONAL DIRECT REPORTS

### DIRECTORS

#### Academic Computing Technologies

Khaoi Mady

#### Facilities/M&O

Larry Lara

#### Sustainability

Tyler Deacy (Interim)

### MANGERS

#### Bookstore

Andrew Diaz

#### Business Office

Anita Carlos

#### Bursar's Office

Malmi Vitharanage

#### Campus Capital Projects

Oscar Saghieh

#### Food Services

Eddie Correa

### COORDINATORS

#### Production Center Coordinator

Layna Santana

The Office of the Vice President of Instruction at Fullerton College is a hub of educational excellence and innovation. Led by visionary leadership, this dynamic office is dedicated to shaping the future of education by fostering transformative learning experiences for students, empowering faculty, and driving academic excellence. With a focus on curriculum development, instructional strategies, and cutting-edge initiatives, the office creates a vibrant ecosystem that promotes growth, creativity, and lifelong learning. By providing leadership and support, the Vice President of Instruction and their team pave the way for success within the Fullerton College community and beyond.

## Vice President of Instruction

### Dr. José Ramón Nuñez

#### Executive Assistant, VPI Office

Jayne Padilla (Interim)

(714) 732-5098

[jpadilla@fullcoll.edu](mailto:jpadilla@fullcoll.edu) ([JPadilla@fullcoll.edu](mailto:JPadilla@fullcoll.edu))

#### Curriculum Specialist

Heather Treminio

(714) 732-5001

[htreminio@fullcoll.edu](mailto:htreminio@fullcoll.edu)

## ORGANIZATIONAL DIRECT REPORTS

### DEANS

#### Business/Computer Information Systems

Dr. Carlos Ayon

#### Fine Arts

Dr. Grant Linsell

#### Humanities

Dr. Kim Orlijan

#### Library/Learning Resources, Instructional Support Programs and Services

Dr. Dani Wilson

#### Mathematics and Computer Science

Dr. Sam Foster

#### Natural Sciences

Dr. Bridget Salzameda

#### Physical Education

Dr. David Grossman

#### Social Sciences

Dr. Jorge Gamboa

#### Technology and Engineering

Kenneth Starkman

### DIRECTORS

#### Career Education

Martha Payán Hernández, Director

#### Academic Support Center

Kristine Nikkhoo

#### Economic and Workforce Development

Monica Martin

#### Guided Pathways

Jennifer Merchant

### COORDINATORS

#### Honors Program

Jodi Balma

#### Study Abroad

Angela Henderson

### ADMINISTRATIVE ASSISTANT

#### Staff Development

Clarissa Escobedo

The Office of the Vice President of Student Services at Fullerton College is dedicated to fostering a supportive and enriching environment for students. This office oversees a wide range of student-centered programs and services. Their responsibilities include admissions, enrollment, counseling, career services, student activities, student health, and student equity. Through collaboration with various departments, the Vice President of Student Services ensures that students have access to comprehensive support and resources throughout their college journey. By promoting student success, well-being, and engagement, this office plays a vital role in creating a vibrant and inclusive campus community at Fullerton College.

---

## Vice President of Student Services

### Dr. Gilberto Contreras

---

**Executive Assistant II**  
 Monica Ernandes  
 (714) 732-5386  
 MErnandes@fullcoll.edu

---

## ORGANIZATIONAL DIRECT REPORTS

---

### DEANS

**Counseling and Student Development**  
 Dr. Jennifer LaBounty

**Enrollment Services**  
 Dr. Albert Abutin

**Student Support Services**  
 Dr. Elaine Lipiz Gonzalez

---

### DIRECTORS

**Student Life and Leadership**  
 Dr. Naomi Querubin Abesamis

**Campus Safety**  
 Steve Selby

The Office of Campus Communications serves both the college community and the general public by keeping them informed of college programs and events through the Fullerton College News Center, social media, videos, press releases, print publications, online newsletters and other methods of communication. The office is also responsible for special event planning, marketing, community outreach, website content development, group tours of the campus, the master calendar, operations of the college's switchboard and the Fullerton College Student Ambassadors.

---

## Director

### Lisa Berghouse McPheron

---

**Master Calendar**  
 Summer Marquadt

**Administrative Assistant II**

Teresa Perry-White

**Communications Specialist**  
 Melissa Serrato

**Communication Specialist**  
 Stephanie Nguyen-Preciado

**Web Content Specialist**  
 Jazmin Zuniga

---

**Mission:** We promote a culture of inquiry through the exchange of timely, relevant, and accurate information with the college community to ensure continuous improvement in student success and institutional effectiveness.

**Our Purpose:** The Office of Institutional Effectiveness (IE) supports the mission of Fullerton College by providing accurate, comprehensive, reliable and timely information to support the planning and accountability processes of the college. The IE office engages in a range of activities involving the collection, analysis and interpretation of information describing Fullerton College, including students and staff, programs, and management and operations and assists institutional leaders through informing their planning and decision making. IE office staff are available as a general resource for assistance with survey design, database design, data analysis, student learning outcomes assessment and special studies on the implementation and outcomes of programs and services.

---

## Director

### Dr. Daniel Beruman

---

**Administrative Assistant**  
 [Vacant]

**Sr. Research & Planning Analyst**  
 Michael Gieck

**Sr. Research & Planning Analyst**  
 Victor Manchik

**Sr. Research & Planning Analyst**  
 Megan Harris

**Research & Planning Analyst**  
 Dr. Karina Corona

---