

EARLY CHILDHOOD EDUCATION ADMINISTRATION CERTIFICATE

PROGRAM CODE: 2C08432A

The **Early Childhood Education Administration Certificate** prepares the student to act in a leadership and administrative capacity in a child care and development program. This includes providing for budget design and fiscal management, marketing, constructing personal policies and procedures, including job analysis, developing a staff in-service plan, and designing a comprehensive educational philosophy. To qualify for the Early Childhood Education Administration Certificate, the student must have already met the minimum requirements for the Teacher Permit on the Child Development Permit matrix and must complete the total of 27 units of required courses. Many of the courses in this program utilize the CDES Child Development Laboratory Instructional Classrooms for observation and study of young children and their programs. A grade of C or better is required in each course taken. See Child Development Permit Matrix for requirements needed for Title V programs. The Child Development Permit Matrix is available in the Social Sciences Division Office.

NOTE: With this Certificate plus 350 days of 3+ hours per day (within the previous 4 years) including at least 100 days of supervising adults, the student will be qualified to apply for the Title V Child Development Permit at the Site Supervisor level.

Code	Title	Units
Required Courses (27 units):		
CDES 204 F	Introduction to Special Education	3
CDES 205 F	Creating Environments for Young Children	3
CDES 208 F	Working with Families of Children with Special Needs	3
CDES 210 F	Anti-Bias Perspective and Diversity Seminar	3
CDES 215 F	Health, Safety, Food, and Nutrition for Children	3
CDES 230 F	Early Childhood Education Administration - Business Models and Practices	3
CDES 231 F	Early Childhood Education Administration: Management Models and Personnel	3
CDES 238 F	Reggio and Constructivism in Early Childhood	3
CDES 240 F	Mentoring and Leadership in Early Childhood Education	3
Total Units		27

Outcome 1: Upon successful completion of courses leading to the CDES Early Childhood Education Administration Certificate the student will be able to know and understand the established as well as recent theories of child development.

Outcome 2: Upon successful completion of courses leading to the CDES Early Childhood Education Administration Certificate the student will be able to recognize and challenge issues of bias that children, individuals and families experience.

Outcome 3: Upon successful completion of courses leading to the CDES Early Childhood Education Administration Certificate the student will be able to analyze and think critically about the teacher's comprehensive role in early learning and development settings.

Outcome 4: Upon successful completion of courses leading to the CDES Early Childhood Education Administration Certificate the student will be able to recognize and evaluate the interrelationships of the child, family, school and greater community.

Outcome 5: Upon successful completion of courses leading to the CDES Early Childhood Education Administration Certificate the student will be able to apply human development theory to observation and practice.

Outcome 6: Upon successful completion of courses leading to the CDES Early Childhood Education Administration Certificate the student will be able to design quality early childhood programs and curriculum.

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